

Collie Small Grants Guidelines

Supporting the communities where we live and work

Synergy has proudly been part of the Collie community for more than 50 years. We are committed to supporting the local community in which we live and operate.

Through Synergy's Collie Small Grants, we provide grants of up to \$5,000 to community organisations, charities, and not for profits, making a difference to the Collie community and helping to create a more vibrant place to live and visit.

We recognise and value the diversity of the communities we are a part of and are committed to inclusion, fairness, and participation for all. We are looking for this shared commitment in our grant recipients.

Your grant application must meet the eligibility criteria outlined in these guidelines and align to one or more key themes.

Key themes



Inclusivity and empowerment

Addressing disadvantage and inequity so everyone can participate in work and society

We support

Vulnerable communities and people experiencing hardship

Aboriginal economic participation

Gender equity

Disability inclusion



Environment for the future

Contributing towards initiatives that protect and care for the environment and respect and rehabilitate the land

We support

Protecting and improving biodiversity

Native flora and fauna recovery and protection

Protecting our waterways

Waste avoidance, reduction and reuse



Committed to community

Supporting the sustainable development of vibrant communities impacted by the energy transition

We support

Social inclusion and belonging

Arts and culture

Volunteer Emergency Services

Mental and physical health



Energy leadership

Fostering innovation, ideas and skills to drive our intelligent energy future

We support

Enabling greater electrification

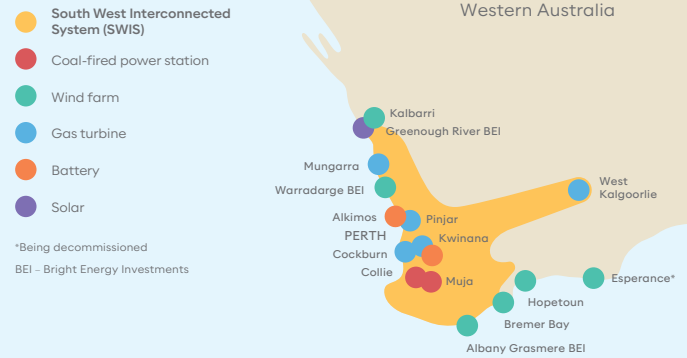
STEM education

Innovation

Energy efficiency

Where we operate

Synergy operates both thermal power stations and renewable electricity generation facilities from Coral Bay in the north, to Kalgoorlie in the east, and to Esperance in the south. Our area of operation is across the electricity network known as the South West Interconnected System or the SWIS.



Eligibility criteria

To be eligible for a grant, applicants must meet the following criteria:

- Your project, program, initiative or event must align to one or more of our key themes
- Your organisation must have an Australian Business Number (ABN)
- Hold an account with an Australian financial institution in the organisation's name, not an individual's name
- Be one of the following entity types:
 - a registered charity,
 - a not-for-profit,
 - or community group with an ABN
- Your initiative must aim to engage and strengthen the social, economic, and environmental factors of the Collie community
- Preference will be given to activities and organisations within the 6225 postcode
- Organisations may be located outside of Collie, if the project or activity relating to this grant is for the Collie community
- Applicant organisations must agree to have a representative available to attend the awards ceremony on the evening of 27 April 2023 in Collie, should they be successful in this funding round

Synergy will not support

- Retrospective projects
- Commercial organisations or activities
- Individuals or families
- Political or religious activities or pursuits
- Federal, state, or local government projects
- Maintenance and operational costs
- Organisations or initiatives that discriminate against origin, age, race, religion, gender, ability or diversity
- Organisations or initiatives that are environmentally negligent or do not endorse sustainable practices
- Organisations or activities that promote gaming, tobacco, alcohol, or drug-related sponsorships
- Activities that provide a financial benefit to Synergy employees or contractors
- Events, projects, or organisations that expose Synergy to known reputational, financial or safety risks
- Organisations or activities that do not reflect Synergy's corporate values of innovation, accountability, collaboration and trust
- Organisations that do not commit to acknowledge Synergy's grant publicly



Preparing a winning application

When applying for funding, it is important to let us know who will benefit from your initiative (the beneficiary), how your initiative will make a difference (the impact) and how you will measure the outcomes.

You will be asked to demonstrate your initiative's intended outcomes and how they align to one or more of Synergy's key themes. We have tried to make this as simple as possible in the application form with free text and prepopulated fields. This information will also be required for the grant acquittal.

To accompany your application, you will need to attach relevant supporting documents:

- A letter with your organisation's contact details, ABN and payment account details on letterhead signed by the president, treasurer or secretary
- An image (hero image or brochure) representing your organisation and the activities you deliver as outlined in the grant application
- Quotes, operational plans, risk management plans, insurance documents related to the funded activity
- Marketing/promotional plans

You may also wish to include a letter of support to strengthen your application.

Reporting and measuring success

In the application form applicants will be asked how they intend to measure the success of their project. Recipients must complete an acquittal form, which will include funds acquittal and an evaluation of your initiative's impact and return on investment.

How to apply

Complete the Synergy Collie Small Grants online application form at synergy.smartygrants.com.au

Online applications must be submitted before 9am, Monday 3 April 2023

Grant application, payment and acquittal process

Applicant activity Synergy activity

1 Application submitted

2 Shortlisting and assessment

- Eligibility check
- Shortlisting of applications against key themes and assessment criteria

You may be contacted at this stage if clarification is required

3 Grant selection and approval

Collie Small Grants Panel assess and approve grant recipients

4 Collie Small Grants award ceremony on 27 April

5 Successful recipients announced via Synergy media statement and social media

6 Grant acknowledged by recipients via social media

Please ensure Synergy's media announcement has been issued first

7 Funds dispersed to recipient

Your letterhead with ABN and contact details is essential for this step

8 Acquittal completed by 1 December 2023 or within six weeks of project completion



Get in touch

Our team is here to help throughout the application and acquittal process. If you have any questions, please contact:

Vanessa Glover – Stakeholder and Community Engagement Partner

Call **9781 6731** or email community@synergy.net.au

